

**ORANGE CENTER SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE
MEASURE D GENERAL OBLIGATION BONDS**

*Meeting of October 17, 2024
to be held at 4 p.m.
in the Library
Orange Center School District
Fresno, California 93706*

Minutes

1. **Call to Order [Superintendent, until a Chair has been identified]** - The meeting was called to order at 4:05 p.m. by the Superintendent.
2. **Roll Call and Establishment of Quorum**

District Staff Present
Terry Hirschfield, Ruby Marquez, Mayra Sanchez and Kris Ingrao

CBOC Members Present
Chris Potzernitz, Rosalinda Juarez, Caroline Rosiles, Kristy Montemayor, Laura Silva, Patricia Garcia and Laura Silva.
3. **Presentation:** Roles and Responsibilities of CBOCs [Bond Counsel]
Courtney Jones, Esq., of Jones Hall, reviewed a powerpoint presentation to the Committee describing the purpose of the Committee and the roles of the Committee members and District staff.
4. **District Officials Report on the Bond Program:**
 - (a) Report on Bond Issuance - The Superintendent reported that the first series of bonds was issued on August 2, 2023. The amount was \$5 million, out of the \$6 million approved by voters.
 - (b) Review Bond Fund Drawdowns/Purposes to date - The Superintendent reported on projects addressed so far with the bond funds.
 - (c) Informational: Report on future bond project plans and expected timing - The Superintendent reported that there is \$1 million more in bonds that can be issued for projects in the future. Staff is working with its financial advisor regarding when those bonds will be issued for additional project funding.
 - (d) Report on engagement of auditors to perform bond financial audit and performance audit for each fiscal year during which bond proceeds are spent - The Superintendent reported that the District's auditors will prepare the Bond Performance Audit and the Bond Financial Audits. When those are ready, copies will be provided to Committee members and also to the District Board, and posted on the link on the District web site to Measure D.
6. **CBOC Annual Report; Other Reports:** Establish plan for preparing CBOC Annual Report.
-When the Committee's Annual Report is prepared regarding bond spending completed in Fiscal Year 2023-24, the report will be posted on District website under Measure D. The Annual Report will be prepared by the Chair with the help of District staff and presented to the other Committee members for approval.

7. **Public Comment** – Meetings of the COC are public meetings in accordance with the Brown Act. Any member of the public attending this meeting may directly address the Committee on any item of interest to the public with respect to matters within the scope of the COC. -- There were no members of the public that asked to make public comments.

Mr. Chris Potzernitz nominated Rosalina Juarez to Chairperson. Mrs. Hirschfield nominated Mr. Chris Potzernitz.

Ayes: 6 Noes: 0 Absent: 0 Abstain: 0

The Chairperson will ask if any members of the public wish to address the Committee, and if so, the member of the public shall raise his/her hand and when called upon, give their name and then make their statement. Members of the public will be given up to 3 minutes to address the Committee. The Committee can only discuss items on the agenda. Topics raised which are within the scope of the COC can be placed on a subsequent agenda.

8. **Establish Approximate Next CBOC Meeting Date** - March 2025

9. **Adjourn** - 5:18 p.m.

[Note: As required pursuant to Education Code Section 15280, the minutes of this meeting will be posted on the District's internet web site]