

**ORANGE CENTER SCHOOL DISTRICT**  
**3530 South Cherry**  
**Fresno, California 93706**

**Board of Education Meeting**  
**UNADOPTED MINUTES**  
**May 14th, 2025**  
**6:00 p.m. School Library**

**1.0 CALL TO ORDER**

1.1 The regular session of the Board of Education Meeting was called to order at 6:01 p.m., by the Board President Melinda Moralez. The flag salute was led by Melinda Moralez.

1.2 Board Members Present:

Panfilo Cerrillo  
Rosa DePew  
Melinda Moralez  
Veronica Salazar

Absent:  
Ernestine Gonzalez

**2.0 INTRODUCTION OF VISITORS**

- 1) Kris Ingrao
- 2) Jason Parkin
- 3) Chris Potzernitz
- 4) April Espinoza
- 5) Victoria Nelson
- 6) Heidi Rochin

Others in attendance:  
Mayra Sanchez,

**3.0 APPROVAL OF AGENDA**

3.1 Approval of the May 14, 2025, Board of Education Meeting Agenda.  
MSC (DePew, Cerrillo).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **4.0 MINUTES**

- 4.1 Approval of the Unadopted Minutes of the April 9th, 2025 Board of Education Meeting as presented.  
MSC (Moralez, Salazar).

Ayes: 4                      Noes: 0              Absent: 1              Abstain: 0

## **5.0 PUBLIC HEARING 6:00**

The public Hearings will commence no earlier than the specified time indicated, and as close to the time as the business of the Board permits.

- 5.1 First Public Hearing on California Virtual Academy @ Fresno Charter Renewal

Petition:

Heidi Rochin and Victoria Nelson from CAVA spoke on behalf of CAVA. They indicated that CAVA has 1,640 students enrolled, 280 of whom receive SPED services. In grades TK-12. They gave an overview of the programs offered through CAVA.

The public hearing closed at 6:15 PM

## **6.0 PUBLIC PRESENTATIONS**

- 6.1 An opportunity for the public to address the Board on matters related to school district business that are not on the agenda. Although item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

Chris Potzernitz wanted to know how the community would see information regarding the bond project progress. The Superintendent informed Mr. Potzernitz that he could refer to the board adopted minutes on the Orange Center Website or request copies in the office. He could also attend monthly board meetings to get updates.

April Espinoza requested specific information regarding an open IDT permit request. General information regarding IDT requests was given. Mrs. Espinoza was referred to the most recent communication she received from the Superintendent for clarification. After referring to the most recent

communication, she could contact the Superintendent for specific information, if needed.

## **7.0 OLD BUSINESS**

NONE AT THIS TIME

## **8.0 NEW BUSINESS**

- 8.1 Approval of the Orange Center Elementary Parent/Student Handbook for the 2025-2026 school year.  
MSC (Salazar, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.2 Approval of the quote for Teaching Fellows for AM Tutoring for the 2025-2026 school year.  
MSC (DePew, Cerrillo).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.3 Approval of the Orange Center Preschool Program Parent Handbook for the 2025-2026 school year.  
MSC (Salazar, Moralez).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.4 Approval of the Fresno County Superintendent of Schools mailing permit and authorization signature permit.  
MSC (Moralez, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.5 Approval of the Resolution No. 25-14-5 Re: Orange Center School District Board of Trustees Member Compensation for Missed Meeting.  
MSC (Moralez, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.6 Approval of the Lozano Smith agreement between Lozano Smith, LLP and Orange Center School District for the renewal of Legal Services, contract term July 1st, 2025 to June 30th, 2026.  
MSC (Cerrillo, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.7 Approval of the behavioral agreement between Fresno County Superintendent of Schools and Orange Center School District for Behavioral Health Services was extended on March 11, 2025, to last through June 30, 2028.  
MSC (Moralez, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.8 Approval of the agreement between the Fresno County Superintendent of Schools and Orange Center School District for Speech Language Pathologist Service Agreement. The contract term effective August 12th, 2025 to June 5th, 2026.  
MSC (Cerrillo, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.9 Approval of the attendance of Kris Ingrao to the STN Expo West Maintenance and Transportation Conference on July 11th to July 16th, 2025 in Reno, Nevada to include all actual and necessary expenses.  
MSC (Moralez, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.10 Approval of the agreement between Kern County Superintendent of Schools and Orange Center School District for Camp KEEP by the sea from May 18th, 2026 - May 22nd, 2026, KCSOS Agt. AR#26229419. Students will attend outdoor science programs and conservation education.  
MSC (Cerrillo, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.11 Approval of the Resolution 2025-05-14-1 In the Matter of Permanent Fund Transfers for the 2024-2025 fiscal year.  
MSC (DePew, Moralez).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.12 Approval of the Resolution 2025-05-14-2 In the Matter of Permanent Fund Transfers for the 2024-2025 fiscal year.  
MSC (DePew, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

8.13 Approval of the Behavior Technician position and salary schedule at Orange Center School District.  
MSC (Cerrillo, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

8.14 Approval of the agreement between Double A Business Consulting services and Orange Center School District for the 2025-2026 school year.  
MSC (Cerrillo, Moralez).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

8.15 Approval of the agreement between Fresno County Superintendent of Schools and Orange Center School District for the renewal of mail delivery service, contract term July 1st, 2025, to June 30th, 2026.  
MSC (Moralez, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

8.16 Approval of the attendance of Terry Hirschfield, Superintendent and up to 3 additional certificated staff, 33rd Annual ATDLE Conference on June 18th, 2025 to June 20th, 2025, at the Sacramento Convention Center. To include all actual and necessary expenses.  
MSC (DePew, Cerrillo).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

8.17 Approval of the agreement between Fagen Friedman & Fulfroest LLP (F3) and Orange Center School District for Legal Services. The contract term is effective July 1st, 2025, to June 30th, 2026.  
MSC (Moralez, DePew).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **9.0 COMMUNICATIONS**

9.1 Correspondence from Fresno County Superintendent of Schools District Financial Services Department, based upon the review of the 2024-25 Second Interim Report, the County Superintendent has concurred with the District's positive certification and has reported his findings to the California Department of Education

and the State Controller's Office.

9.2 Modernization update- Kris Ingrao reported that the project is on schedule. We have not had any major issues. A community member asked if they could tour the project; however, due to safety concerns, only the construction team is allowed on the project site.

9.3 District Calendar update- There were 3 Mondays not marked on the District Calendar as "Early Out" days. These were corrected, and the calendar has been updated.

## **10.0 PUPIL PERSONNEL**

NONE AT THIS TIME

## **11.0 PERSONNEL**

NONE AT THIS TIME

## **12.0 WARRANTS**

12.1 Approval of payment for:

Payroll: \$342,865.20

Three hundred forty-two thousand, eight hundred sixty-five and two cents.

Cycles: \$1,353,974.69

One million, three hundred fifty-three thousand, nine hundred seventy-four and sixty-nine cents.

MSC (Cerrillo, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **13.0 REPORT OF THE BOARD MEMBERS**

Mr. Cerrillo reported that he had received feedback from a parent regarding communication from school to home. He responded to questions regarding the voice phone dialer system that was previously used by the district. Mr. Cerrillo also reported participating in the school carnival and car show. He reported that it was a good turnout, and all community members looked like they were enjoying themselves.

## **14.0 REPORT OF THE SUPERINTENDENT**

- Preschool program update self-evaluation report- The preschool received a 5-star Early Stars Rating. Parent Surveys were submitted, and one area mentioned for growth was cultural activities in the classroom. The academic area for growth was ELA and Science Exploration.
- Spring Carnival- The spring carnival was well attended. The carnival allowed the ASB students to lead and manage an activity. The teachers volunteered and ran games. The car show had more participants than last year, and more food trucks participated this year.
- Summer District office hours - Monday through Thursday, 7:30-4:30, Friday District Office closed.
- Preschool graduation on June 5th
- 8th Grade Promotion June 4th at 9am
- End-of-year activities: Staff VS 8th grade Dodgeball will be held on the last day of school, end-of-the-year awards will be held on Tuesday, June, and Spring Performing Arts Performance will be held on May 29th.
- Unofficial program data:

TK-8th -254 Preschool - 18 ASP - 156

## **15.0 ANNOUNCEMENTS**

15.1 The next regular session of the Board of Education Meeting will convene on  
Wednesday, June 11th, 2025, at 6:00 p.m. in the school library.

## **16.0 CLOSED SESSION**

16.1 Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9(a)).

Student v. Orange Center Elementary School District, OAH Case No.  
2025030024

16.2 Public Employee Discipline/Dismissal/Release/Complaint:

## **17.0 OPEN SESSION**

#### 17.1 Report action(s) taken on Closed Session item 16.1

In closed session, by a vote of 4 Ayes, 0 Noes, 1 Absent, with Board members Moralez, DePew, Salazar, Cerrillo, approving the agreement and Board members Gonzalez Absent, the Board voted to approve a compromise agreement and release with Student in a dispute related to the Student's special education supports and services. The District agreed to fund compensatory education services in exchange for a release of claims against the District.

#### 17.2 Report action(s) taken on Closed Session item 16.2

During the closed session, the Board reviewed and considered a confidential investigation report relating to a complaint against a district employee and took action to adopt the report and the findings therein as the findings of the Board, which officially closes the matter regarding the complaint against the district employee. This action was taken by the following roll call vote:

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

—

### 18.0 ADJOURNMENT

- 18.1 The regular session of the Board of Education Meeting was adjourned at 7:46 p.m.  
MSC (Moralez, Salazar).

---

Ernestine Gonzalez, Board Clerk