

**ORANGE CENTER SCHOOL DISTRICT**  
**3530 South Cherry Avenue**  
**Fresno, CA 93706**

**Board of Education Meeting**  
**UNADOPTED MINUTES**  
**December 18th, 2024**  
**6:00 p.m. – In the School Library**

**1.0 CALL TO ORDER**

1.1 The regular session of the Board of Education Meeting was called to order at 6:00 p.m., by the Board President Panfilo Cerrillo. The flag salute was led by Panfilo Cerrillo.

1.2 Board Members Present:

Panfilo Cerrillo  
Melinda Moralez  
Veronica Salazar  
Rosa DePew

Absent  
Ernestine Gonzalez

**2.0 INTRODUCTION OF VISITORS**

- 1) Jeff Potter
- 2) Kris Ingrao

Others in attendance:  
Ruby Marquez and Mayra Sanchez

**3.0 APPROVAL OF AGENDA**

3.1 Approval of the December 18th, 2024, Board of Education Meeting Agenda.  
MSC (Salazar, Moralez).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

**4.0 MINUTES**

4.1 Approval of the Unadopted Minutes of the November 13th, 2024 Board of Education Meeting as presented.  
MSC (Salazar, DePew).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## 5.0 PUBLIC PRESENTATIONS

- 5.1 An opportunity for the public to address the Board on matters related to school District business that is not on the agenda. Although item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

## 6.0 THE ANNUAL ORGANIZATIONAL BOARD OF TRUSTEES MEETING ADMINISTERING THE OATH OF OFFICE MRS. TERRY HIRSCHFIELD, DISTRICT SUPERINTENDENT TO THE TRUSTEES ELECT:

### 6.1 ELECTION OF OFFICERS FOR 2025 WILL COME TO ORDER

Melinda Moralez was nominated as Board President.

MSC (Cerrillo, Salazar)

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

Rosa DePew was nominated as Board Vice-President.

MSC (Cerrillo, Salazar)

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

Ernestine Gonzalez was nominated as Clerk.

MSC(Cerrillo, Salazar)

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## 7.0 OLD BUSINESS

- 7.1 Approval of the agreement between the Fagen Friedman & Fulfrost LLP (F3) and Orange Center School District for Legal Services. The contract term effective November 22nd, 2024 to June 30th, 2025.

MSC (DePew, Moralez).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## 8.0 NEW BUSINESS

- 8.1 Approval of the Orange Center School District's Superintendent/Principal's Evaluation: Effective 07/01/2022 - 06/30/2024

MSC (Moralez, Salazar).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.2 Approval of the revision of the revised BP 4330 Lactation Accommodation, (second reading waived).

MSC (DePew, Cerrillo).

Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

- 8.3 Approval of the appointment of Board Member Voting Representative for Fresno County Committee on School District Organization Elections for Orange Center School District.  
MSC (Moralez, Cerrillo).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 8.4 Approval of the Resolution In the Matter of Unopposed and/or Insufficient Nominations for Governing Board Election; No Election for Listed Seats; Seating at Annual Organizational Meeting.  
MSC (Moralez, Salazar).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 8.5 Approval of the First Interim Report 2024-2025 presented by Mayra Sanchez, Business Manager.  
MSC (Cerrillo, Salazar).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 8.6 Approval of the Certificated Management/Unrepresented Certificated Evaluation form for Orange Center School District.  
MSC (Moralez, DePew).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0
- 8.7 Approval of the Regulation 4261.2 Personal Leaves (second reading waived).  
MSC (Cerrillo, Salazar).  
Ayes: 4      Noes: 0      Absent: 1      Abstain: 0

## **9.0 COMMUNICATIONS**

- 9.1 Modernization/Construction update -Kris Ingrao shared an update about the Cafeteria. We had a job walk through 2 weeks ago for contractors to look at the scope of work. Tomorrow is the bid opening. We will bring this to January board for approval of bid. Custodial staff has started removing items from the Cafeteria.
- The Playground status is scheduled to be finished by the end of the month.
  - The Wellness Center is now open. We are adding light poles and touch ups.
  - The Playpad will be lined out this week. Pickle ball and badminton courts, chess, and the bulls eye game will be completed before students return from break.
  - Admin No. 2 office has now been renovated by adding new lighting and insulation with chrome molding.
- 9.2 Fresno County School Trustees Association General Meeting January 21st, 2025 at 5:30 p.m. at Farber Educational Campus. Please RSVP with Ruby Marquez by Friday, January 10th. Non-board member guest will be \$30.00 per person.

## **10.0 PUPIL PERSONNEL**

NONE AT THIS TIME

## **11.0 PERSONNEL**

NONE AT THIS TIME

## **12.0 WARRANTS**

12.1 The November 30th, 2024, regular payroll, and all maintenance cycles were approved, as presented.

MSC (Moralez, Salazar).

Ayes: 4          Noes: 0          Absent: 1          Abstain: 0

## **13.0 REPORT OF THE BOARD MEMBERS**

13.1 Mrs. Moralez shared that the Christmas program was really cute. She suggested that we line up students by height next year so the audience can see all of the kids.

Mr. Cerrillo shared that the Christmas program was really enjoyable.

## **14.0 REPORT OF THE SUPERINTENDENT**

- Wellness Center- The Grand Opening was last Friday. FCSS employees showed up and welcomed guests. We have a tier 2 and a tier 3 behavioral interventionists. Our wellness coach is housed here.
- Winter program- This was lots of fun. Staff attended and assisted with the program.
- Making Spirits Bright 2024- 101 students were sponsored, 20 toddlers received a plush build-a-bear. Sub sandwiches and hot chocolate were served to all who attended. Chips, cupcakes, and cookies were donated. Students took pictures with Santa.
- Winter Break office schedule- We are open for district business, the office will be closed Christmas Eve and Christmas Day.
- Unofficial program data:  
TK-8th -257          Preschool - 18          ASP - 147
- Formal Audit Report- On January 1st, there was a finding for Admin/Staff ratio for a fine of \$71,000. Another finding were two field trips that were pulled out of wrong funding code by previous Business Manager.

## **15.0 ANNOUNCEMENTS**

15.1 The next regular session of the Board of Education Meeting will convene on Wednesday, January 8th, 2025 at 6:00 p.m. in the school library.

**16.0 CLOSED SESSION**

NONE AT THIS TIME

**17.0 ADJOURNMENT**

- 17.1 The regular session of the Board of Education Meeting, was adjourned at 6:56 p.m.  
MSC (Cerrillo, Salazar).

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Ernestine Gonzalez, Board Clerk